

Council of Undergraduate Academic Advisors Wednesday May 20, 2020 Meeting Minutes

- I. Meeting started at 3:03 p.m.
- II. Charlie is leaving us ☹ but not FIU. He will be working more closely with Dr. Bejar in another position.
- III. One Stop Updates. David mentioned that late adds/drops still require signatures and they will use email approvals in lieu of missing department stamps. Non-degree seeking students for Summer B; correction to date is June 26th 2020. Reinstated students must pay the same day of their request. He clarified Angela's question about add/drop enrollment access is still open for students and due dates for payment are listed on calendar. Angela also inquired about Change of Major process being electronic in the future and if any updates? Henry (Registrar) mentioned that process is still in the works. Hard cancellation is still scheduled for May 29, and P/NC is not enabled for professors to initiate a grade change, so they will have to reach out to him directly to do this. Grade Forgiveness for P/NC requests; he is the contact along with Maria. Non-degree seeking students and Transient process. Angela also mentioned about the non-degree seeking process in terms of specific courses with prefixes that may require prerequisites. David stated that for the short term this list would be helpful, however for the long-term further conversations would need to had to limit the efficiency and quickness of customer service. Jackie Diaz mentioned that the transient process needs to be more streamlined and be managed from the point of Admissions. Andrea J mentioned that this process is being looked at and future meeting to discuss will be in the works.
- IV. Carmen Lomando (SIPA) highlighted a future APSIA Advisor Week 2020 workshop June 1st to June 5th; advisors are welcome to attend.
- V. Valerie Morgan briefly mentioned that AA degree process is in the works and data for each college will be shared utilizing data analytics from Tekla and her team.
- VI. Transfer & Transitions Services: Jennifer highlighted memo from Janie regarding the ACE process. The goal is to be flexible with these students and Jennifer will be P.O.C. **New law effective July 1st**, all courses from **national accredited** institutions will now be required to be accepted by FIU. Future guidelines and trainings TBA. Posting of military credits have changed as far as upper division; future trainings to occur in June. Angela suggested an annual TTS training to cover changes or new processes, or just a recap. Jennifer agreed and will send out survey to seek feedback on topics. Angela inquired on other schools regarding the issuing of P grades. MDC did not issue P grades.
- VII. Orientation Updates: Korrin mentioned that Panther Camp will be virtual in June and July and open to freshman and transfer students. \$20 registration costs. Will not advertise scholarships. Interested students should reach out to her office. August 1 session is still TBD dependent on return to campus.

Parent/Family webinar series has been launched with 4 different sessions being offered during Summer, see website for registration and details. Angela sought clarification about the virtual orientation versus the remote orientation. Korrin reminded that some students get confused about being in a fully online program versus taking online courses while being in a traditional program. Another question about Immunizations holds; any temporary waivers due to COVID-19? Student Health would be the point of contact to see if that is possible.

- VIII. Registrar: Dulce expressed thanks advisors and everyone that assisted with the P/NC grading process and the timeline which did not impede transcript processing and graduation timelines. Dulce clarified that Remote course issue is being worked on. Any issues with GPA mis-calculations should be directed to her team. Angela mentioned that there should be space on the Change of Program Plan form to notate so it is easier for designee approval and for student to see what the overall implications of the change will be. Carmen (SIPA) has an example of this form. Feedback and consensus would be needed from advising community before the Registrar will modify form.
- IX. College of Business (COB): Angela mentioned that students that are interested in a minor, they need to be specifically coded and cannot take courses unless they are eligible. Reach out to Angela if there are graduating students that need to add minor.
- X. April mentioned that a Co-Chair for CUAA is needed. Deadline for nominations has passed but another email will be sent for us to nominate our peers.
- XI. Career & Talent Development: Ivette mentioned that they will hosting several workshops and fairs virtually series on virtual career and fair in the future. Internships have micro-internships with a career partner. Details will be sent through CUAA list serv.
- XII. Study Abroad: Susy Gomez mentioned that study abroad workshops were cancelled for Fall refer to Provost's email that was sent earlier today.
- XIII. Advising Career Ladder & PEP: Angela suggested that the advising leads meet to review and discuss this and expressed the hope that a future program to incentivize advisors such as a common PEP seeking advancement would be developed. CUAA forums could be modified to support this. The goal is to retain advisors and reduce attrition.
- XIV. Center for Academic Success: Michael Carey works with Vicenta and mentioned that students can contact them for tutoring assistance which is being offered online. Math and Science classes
- XV. Center for Student Engagement: Hazel mentioned Summer workshops that are available: <https://cse.fiu.edu/events/success-workshops/index.html>. Student engagement meetings are also still available. Angela had question about a "meet the Dean" student initiatives. Hazel clarified that CSE does not oversee this but she confirmed there will be future events on this.

Meeting adjourned 4:20 p.m.

Next CUA Meeting: June 17th 2020