

Council of Undergraduate Academic Advisors
November 28, 2018
Minutes

- I. Academic and Career Success Updates: Next project/campaign
 - A. Reach out to students not enrolled in spring
 - B. Instructions to come from April
 - C. Advisors can start outreach now
 - D. Lists will be filtered out for holds/service indicators
 - E. One Stop Robot calls, emails already sent to non-enrolled students

- II. One Stop Updates
 - A. Spring degree-seeking applications closed with exception of non-degree-seeking applicants
 - B. Non-degree-seeking student issues
 - 1. Students miss application deadline and start at FIU as non-degree-seeking students for first term
 - 2. Students do not have an assigned advisor & may take incorrect courses
 - 3. April and Jackie piloting process for these students to meet with an advisor for general advising
 - 4. Possible dates- January 3 or 4 (busy time w/ orientation)
 - 5. Asking for a representative from different majors
 - C. Grades due soon- Office of Registrar sent deadlines link to faculty
 - D. Forgiveness Process- the same but students must now click tools tile on PSN then e-forms
 - E. Financial Aid
 - 1. Finished taking money back for 300 Bright Futures students who dropped with "DR" in fall term
 - 2. Students have 30 day period (until December 27th) to pay without incurring a \$100 late fee
 - 3. Financial aid disbursement hold students have received email communication (those with academic probation, PACE issues, not meeting time frame requirements). Remaining student will receive email communication the first week of January.
 - F. First week of spring classes
 - 1. One Stop will have extended hours (M-TH until 6 PM)
 - 2. Chat functionality will not be available
 - 3. Chat Bot will, be active
 - G. Reminder on Adds & Drops
 - 1. Use drop form before drop deadline
 - 2. Must have professor's signature for late add
 - 3. Drop after drop deadline requires petition

- III. Orientation Questions for Discussion, Korrin Anderson
 - A. Full-time, dual enrollment students
 - 1. Currently, students attend and pay for new student orientation
 - 2. Possibly creating a separate one day orientation
 - 3. Considering eliminating a fee since dual enrollment students do not pay for dual enrollment in general
 - 4. Possibly creating shorter, virtual orientation
 - 5. Request to block out time as orientation so students do get on advisors' schedules
 - B. Global First Year Program
 - 1. Attend four-day-long orientation through Global program
 - 2. Students transition from non-degree-seeking to degree-seeking and will receive a hold
 - 3. Since they are already FIU students, may not need to attend full new student orientation
 - 4. Possibly complete a virtual orientation

- IV. Introducing Global First Year Program, Lorna Baez
 - A. Origin
 - 1. Program started in fall 2015 as pathway program for international students
 - 2. Partnership with Shore Life Education in Boston
 - 3. Gives students services and support to transition
 - 4. Fall 2015-Spring 2018, students admitted to exploratory until progressing to declared major
 - 5. Handout provided
 - B. Current Information
 - 1. Students enter FIU as non-degree-seeking students with exceptions that allow them to take 12-13 credits each term
 - 2. Students usually complete the progression requirements and then become transfer students after going through admissions process (admission not guaranteed)
 - 3. Progression Requirements: completion of ENC 1101 and one Math course, obtain GPA above a 2.0
 - 4. Student have in-house orientation one week prior to start of classes
 - 5. Students have a limited curriculum and take UCC courses; no selective access majors
 - 6. Small classroom sizes with visiting full-time professors teaching EGL (English Curriculum) and who meet with students frequently
 - 7. Students can start every term- fall, spring, and summer
 - 8. Students attend three mandatory advising sessions each term and also attend coaching sessions every two weeks
 - C. Impact on Advisors
 - 1. Advisors will see more Global First year Students
 - 2. 120 students this fall, largest group since start of program

3. Coded as G142 and G143, then become transfers

V. New Spring 2019 Courses: Hospitality POD

- A. Two-day, one credit courses available in spring
- B. Try to get students registered before payment deadline for the term, classes usually fill up quickly
- C. If student registers for more than one POD and drops one, all PODS will be dropped
- D. Handout provided

VI. Friends of Advising Updates

A. Admissions

- 1. 4, 317 transfer students admitted to spring 2019, 2, 628 have matriculated, 942 have enrolled
- 2. 1,370 transfer students for fall 2018, 665 matriculated, 223 enrolled
- 3. For the past two years, 2,500 transfer students enrolled each term
- 4. 2,500 transfer students projected for spring enrollment
- 5. 539 freshman for fall 2019
- 6. Request for periodic updates from admissions on such data
- 7. Advising Leads can request orientation weekly report

B. Orientation and Family Programs

- 1. Early fall planning- 2019-2020 tentative dates available (handout provided)
- 2. Working on filming a new orientation video
- 3. 200-300 students were missing orientation hold which is now added

C. Academic Advising Technology, Melanie Gomez

- 1. PSN will undergo system upgrade December 14-17, system unavailable
- 2. Advisors will be listed separately from Coaches on system, coaches also labeled with type (SAS, SL, etc.)
- 3. New manuals, communication, and do's and don'ts to staff, faculty, and students
- 4. Mini-snippets, tutorials and workshops to come
- 5. Progress reports replace early alerts
- 6. End-of-term alerts go out week after grades are posted
- 7. Last week, change to advising report removed box on next semester enrollment
- 8. Data now refreshed within 24 hours versus the previous 48

VII. Spring Advising Conference March 22nd, 2019

A. Currently seeking committee volunteers

- 1. Email Elizabeth if interested
- 2. Invitations out soon

B. Sharing the Advising Community Feedback on Topic Requests

- 1. Diversity, special populations
- 2. Experiential opportunities to engage students from other departments/techniques for engagement
- 3. One Stop- Pace, impact of dropping courses, etc.
- 4. Examples of faculty collaboration with advising

VIII. FLACADA Reminder

- A. Takes place on May 10th, 2019 @ FAU
- B. Deadline to submit presentation proposal is Jan 6th, 2019

Mark your calendars for next CUA meeting! Wednesday, December 19th, 2018 SASC 430