

# **Council of Undergraduate Academic Advisors**

**August 16<sup>th</sup>, 2017**

## **Minutes**

### **I. Welcome back!**

a. Meeting started at 2:13pm

### **II. STEP Update**

a. 307 STEP Summer enrolled. 211 for Fall STEP. Will be no Fall STEP moving forward. Students who entered will remain for Early Fall and Fall. They have to complete 30 credits by Summer 2018 and will receive \$500. Exploratory will determine how change of majors will be processed. They will work with departments to facilitate the process. Advisors will use their discretion.

### **III. Coaching & SLS1510 Update**

a. Piloted the SLS 1510 course this past Spring for FTIC students on warning or probation. Student who participated signed up for bi-weekly coaching or had meetings. Students had higher GPAs. Pre and post testing is done and the results improved as well. This Fall, it is mandatory for FTIC admits who is below 2.0 before NC. Have 3 sections with 93 students. 34 have signed up for the class, 5 signed up for coaching. RSI hold will be put on the schedule. Have the right to cancel their schedule if they do not enroll into the course Will be the same case for Fall 2017. Will be doing proactive coaching this Fall for students who have been identified at-risk. Have 90 students so far. A survey will be given during SLS and those students will be inviting if they are identified as at-risk. Will be a coaching referral added to the dashboard. Brayman scholars. Let Bridgette know if you have not had students or notifications and she will check for you. Closes on August 31<sup>st</sup>. [success@fiu.edu](mailto:success@fiu.edu) if student needs the holds to be lifted.

#### IV. Graduation Cancellation Application

- a. Requesting to have Dean's signature added to the form. Suggestion to have Advisor and Dean's signature on the form. Both signatures will be added to the form. Will send out once form have been updated.

#### V. Advisor Incentive System

- a. Will like for us to utilize how advisors are linked to achieving success on the metrics. Heat maps have been developed to track progress on student success. Will go by last assigned advisor. Will be based on the metrics. Be able to use information from student dashboard and advising supervisors to have input. Still trying to figure out the best way to interpret the information to share it. Opportunity to provide financial incentives to advisors for their hard work. Additional push to raise the base salaries of advisors. More information to come. Will be launch this Fall.

#### VI. Fall Advisors Forum (& Awards)

- a. If you want to help plan, please send email to Jacky. Awards: please nominate if you have not had a chance to do so. Online process.

#### VII. FYE@FIU Initiative

- a. First year experience of the student during their first year. Trying to collect a list of any first year initiatives that are taking place in your college/school. Will be looking to have them FYE certified. Send email to Hazel Hooker ([hookerh@fiu.edu](mailto:hookerh@fiu.edu)).

#### VIII. Sub-committee updates:

- Policy
  - N/A
- Technology

- GPA calculator is live. Will send an email with the link. Is located on UE website under advising center and resources. 3 different tabs: one term, multiple terms, and raise my GPA. Working on some other projects. Training for queries and training for adobe connect.
- Transfer
  - Make sure when you speak to your student to review your transfer credit report. Meeting with peoplesoft to see if they can figure out the issue. If students transfer from various institutions, will need transcripts from all previous institutions. Meet and Greet August 23<sup>rd</sup> for transfer students from 11:30-2:30pm.
- Online

## IX. Friends of Advising Updates

- a) Admissions update: Fall: 2800 FTIC Fall 2017. Ahead 500 students, but not up with transfer students. Will be flat with transfers. 5 National Merit Scholars, 21 Hispanic Scholars, 596 First generation 1,289 Pell eligible, 1,353 Bright futures. 1213 without Fall STEP. 1199 with FALL STEP. ACT 26 4.1 GPA. 8 Pathways that are direct 2 students will be placed into. Students who do DE with a certain GPA will be given an edge with admissions. Fall cohort: Summer and Fall FTIC with full time enrollment. Pre-eminent: Fall admits. Profile consist of GPA and test scores.
- b) Professional Development: APCA and PDAC committees will be coming back in the Fall. Will be opening up the application process again. UE will be developing a satisfaction survey related to advising. Be on the look-out for more information. Trying to get the most out of the survey while keeping it short. Will have advisors meeting in late September. Working on date and will send out. Not forget about the competency model that was created. Have advisors thinking about the competencies and how they're using them to develop.
- c) Student Success Collaborative New tool created by EAB. Will allow us to get data about student behaviors. Guide will allow students to get information right to their phone. More information to come. Goal will be for the tool to replace e-Advisor.
- d) Edjunab: Uses a GPS concept for their courses. Adjust based on the courses that students take and helps to create a plan for graduation.

Built to be four years and will create some alerts. Still testing to see if the university wants to purchase. Decisions will be made within the next month or so.

- e) Qualtrics survey was sent out to advisors. Will be looking at that to see how we can improve.
- f) Advising holds: Dr. Bajear decided that all freshmen are required to be advised beyond orientation. All holds will be placed on their account. Will have a SLS activity to incorporate their courses and meeting with advisor. Activity will be due Oct. 6. Possibly a new hold may be created.
- g) New UCC course policy: Students who are enrolled into UCC courses will be required to take attendance during the first two weeks. Will look at FTIC to see who has 0 attendance to reach out to them. Students received an email (20,000) about attendance. Will filter out any faculty who do not take attendance. Will also filter out by when the student enrolled. Mid-semester grade policy: Will be requested to input grades by October 21<sup>st</sup>. If below a 70, will be recommended that they meet with their advisor. Will have more information by Sept. professional advisors meeting.
- h) Will be getting together with advising leads throughout the semester to talk about policy things. First will be happening in Sept.
- i) ALEKS: a conversation needs to be had about how this would go.
- j) OneStop: 1,500 students. Limited resources. Trying to push students to online resources. Not accepting transcripts request in person. No pick-up or ordering in person. Mon-Thursday until 6pm for the next 3 weeks. Friday: 9am-5:00pm. Student petition form: financial aid calculations has been removed during peak time. Dismissal hold will be removed by registrars hold. Henry Chang and German Cruz will be point of contact. Wendy K. is no longer with OneStop: Andrea Jay is now interim Director. Excess credit: OneStop has no control over those things.
- k) Orientation: 4,300 and 4,300 freshmen and transfer. 25% increase from last year. Email sent about what to do with students who have not attended orientation. Spring dates sent. Freshmen session was added. Will be launching 5 panther camp: September 15-17<sup>th</sup>. More so for international students, students who attended last orientation.

**Mark your calendars!**

**Next Meeting**

September 15<sup>th</sup>, 2017  
2:00PM to 3:30PM  
SASC430 conference room

**Fall Advisors Forum**

October 24<sup>th</sup>, 2017  
9:00AM to 12:00PM  
GC Middle Ballroom

**CUAA Advisors Conference**

February 23<sup>rd</sup>, 2017  
9:00AM to 5:00PM  
GC Ballrooms