

Council of Undergraduate Academic Advisors

February 20, 2015

Minutes

Present: Charlie Andrews (UE Advising); Shimon Cohen (Arts & Sciences); Jacky Diaz (Arts & Sciences); Lili Solorzano (Honors); Craig McGill (NACADA State Rep); Hugo Jimenez (Advising Tech); Aisha Williams (Architecture); Angela Bullard (Business); Korrin Anderson (Orientation); Valerie Morgan (UE); Miguel Sahagun (Registrar's); Mari Rosado (Education); Tiana Solis (Engineering); Hazel Hooker (UE); Luis Rodriguez (OneStop); Connie Boronat (Retention & Grad Success); Luisa Havens (Enrollment Services); Jody Glassman (Admissions); Francisco Marrero (Journalism & Mass Comm)

- **Mandatory Transfer Orientation and Registration**
 - New service indicator issued; suggestions were made for name abbreviation for service indicator (TRD; TRA, etc). Reviewed flow chart of process. Each college was to email Korrin to verify advising process for transfer advising and registration day. Encouraged participation on Saturday and evening. Discussion of possible integration with Admissions Transfer Tuesdays, to be revisited.

- **New UCC Updates**
 - New UCC courses added constantly, work in progress. New UCC honors link to be worked out (which Honors courses will count towards new UCC categories). Long discussion about making sure procedures and processes in place for transient process.

- **First Year Cohort Retention Outreach**
 - 84% of 2014 FTIC cohort retained from Fall to Spring 2015 (with GPA of at least a 2.0). This is up 3% from last year and highest in 9 years. Discussed ways that advisors are reaching out to students. CAS gave brief overview of their process and forms.

- **Early Alert Update**
 - Early Alerts tab went live on Jan. 19th. By this meeting, there were 1598 total alerts triggered by instructors across campus. 1353 were issued by instructors of non-Title V course. Brief discussion of process and advisor involvement.

- **My College Scheduler Update**
 - Staged cart that advisor can create alongside student is now available. Student can then import to their actual shopping cart. Page dedicated to MyCourseScheduler along with tutorial video and manual available on OneStop website. Communication will be sent to students beginning in mid-March.

- **Committee Updates:**

Tech – working on CUAA website

Transfer – working on slides for transfer orientation that could be used by all colleges, transfer data reports.

Forum – Will feature sessions from advising community. Proposals have been submitted and presenters will be contacted by next week. Forum's theme is Charting the Course for Student Success. Those interested in helping out should reach out to Charlie.

- Updates from Admissions Office
 - National College Fair event, Sunday, Feb 22nd. FIU will have several tables, Participation from all colleges expected.
 - Open House on April 18th at MMC campus & May 2nd BBC campus. Advisors will participate in tabling at resource fair. Some mock lectures may be offered to students and guests.
 - ROAR is event for rising seniors (high school) in June.
 - Jody Glassman encouraged advisors to check out HACU – Hispanic Association of Colleges & Universities. Upcoming conference in October at the Fontainebleau in Miami Beach.

Meeting adjourned, 3:45.

NOTE: Spring Advisors Forum will take place Tuesday, March 10th from 8:30AM to 5:00PM GC Ballrooms.